

## Executive Meeting

Date: 4<sup>th</sup> August 2020 Time: 3pm

Location: Online

Members: President, Alpha Jallow (AJ), Vice-President, Alice Young (AY), Student Communities Officer

In Attendance: Guild Director, Sarah Kerton (SK), Representation and Advocacy Coordinator, Cassie O'Boyle (COB)

Apologies: Esther Clissett (EC), Diversity Officer, Ellis Muirhead (EM)

Item	Title
1	AJ introduced the meeting. Apologies were received from EC and EM.
2	No conflicts of interest were declared.
3	There were no previous minutes to approve.
4	There were no actions from the previous meetings.
5	COB asked the Executive if there needed to be society approval forms for societies that we were developing or starting. SK confirmed that new CBS would need approval but that other societies that had already been approved would not need to come back to the Executive.
6	There was no society approving to be approved.
7	This agenda item was moved to the next Executive meeting.
8	Regarding Nightline, SK updated the Executive on the history from the academic year 2019-20. The Executive previously, had asked Nightline to set up as a society at UCB rather than for the Guild to pay a subscription fee for the service. The reason for this was because there had not been anyone involved in terms of committee roles or volunteers from UCB and there were worries about cultural differences between UCB and UoB. SK also added that only a small number of students at UCB were making use of the provision. There has been an estimated number of only 23 students engaging in Nightline from UCB and we do not have any data or information on the impact this has had on UCB students. AY noted that having welfare support like this would be of value but that she believed this was not in the form of Nightline because of the lack of impact evidence. AJ agreed that logistically, we could have more impact using that money for another service such as Samaritans. The

	<p>Executive agreed that, students at UCB are more likely to use a service such as Samaritans rather than students from another University.</p> <p><b>Decision/Action:</b> Let Nightline know that the Guild do not want to continue their relationship with them and will explore providing other welfare services for students.</p>
9	<p>AY updated the Executive on a discussion at Lead and Change. Something that was highlighted there was recorded lectures. AY highlighted the need to encourage the University to record their lessons post COVID-19 to ensure that students could benefit from being able to playback classes. The Executive agreed this would be a great campaign to establish at UCB and is something we already have information on to get started.</p> <p><b>Decision/Action:</b> COB, AY and SK to meet to discuss the Lecture Capture campaign.</p>
10	<p>AY asked what we did to support Parents &amp; Carers at UCB and that having this community was important to ensure people felt supported by the Guild. The Executive agreed that having an informal formal space to come and get to know each other was better than implementing a society in the first instance.</p> <p><b>Decision/Action:</b> AJ and AY to work together on setting up forums for Parents &amp; Carers and Mature Students.</p>
11	<p>AY asked if we could implement a daily or weekly huddle to ensure people were set up for the day and had a space to come together as a team. SK proposed we introduced the weekly Friday quiz too.</p> <p>The Executive agreed to have a check-in and check-out gathering on a Monday at 11am and Friday at 4pm. The Executive agreed to also have daily drop-ins at 11am.</p> <p><b>Decision/Action:</b> COB to add drop-ins and check-ins into our diaries.</p>
12	<p>A.O.B</p> <p>SK asked for an update on Lead and Change. AY noted she had lots of ideas from the sessions.</p>

	<p>AJ raised the community café as a project after Phil contacted him at UCB. COB suggested that AJ spoke to EC about it as it seems something she would be interested in from her manifesto.</p>
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