# Executive Meeting Minutes

## Date: 9th February 2021 Time: 2pm

## Location: Online

Members: Diversity Officer, Ellis Muirhead (EM), Student Communities Officer, Esther Clissett (EC), President, Alpha Jallow (AJ), Vice-President, Alice Young (AY)

In Attendance: Representation and Advocacy Coordinator, Cassie O’Boyle (COB), Deputy Director, Andy Barnett (AB)

Apologies: Guild Director, Sarah Kerton (SK)

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| Item | Title |
| 1 | AJ introduced the meeting. Apologies were received from SK and EC.  |
| 2 | No conflicts of interest were declared.  |
| 3 | The minutes of the previous meeting were approved.  |
| 4 | There were no actions to report on. |
| 5 | AY provided an update that Education Forum was coming up, she had been working on student feedback and preparing for the Guild events. EM updated that he was working with the President of the LGBT+ society. AJ updated that he had been continuing to deal with student feedback, attend the coffee mornings and preparing papers for University meetings. AJ also updated from the meeting with Alice Wilby. The University is in the process of ensuring students have access to counsellors 24 hours. The University is also in the process of ensuring there is a centralised space for University comms that is backdated since the beginning of lockdown to ensure that all students are up to date with the relevant information about teaching and being on campus.  |
| 6 | AB noted that AY had suggested we started celebrating the wins of officers. AB suggested that we could create some graphics to use to update students. COB shared some examples that could be used. AB agreed to start work on this and add it to the Monday agenda for the last executive of each week.  |
| 7 | AJ updated the group that someone had reached out to the Guild to ask for promotion. He noted that usually we would only promote a business if they were paying for it unless they were a student. AY suggested that she spoke to ONE society to see if they want to do something or collaborate with the organisation that reached out to us. **Action/Decision:** AY to speak to ONE society regarding this opportunity.  |
| 7 | AJ shared his achievement of the week being the meeting with Alice Wilby, AY this was also her win. EM noted he got his assignments in on time. AB shared his work win regarding elections.  |
| 8 | AY asked if EM needed support for LGBT+ history month. EM agreed he would reach out to Jay from LGBT society to work with them on this.  |