

Executive Meeting
 4th March 2020, 10-12pm
 Location: Moss House, Boardroom

Members: President, Ross Loveitt (RL), Vice-President Education, Alpha Jallow (AJ), Diversity Officer, Paula Couto (PC)

In Attendance: Representation and Advocacy Coordinator, Cassie O'Boyle (COB), Guild Manager, Sarah Kerton (SK)

Apologies: Communities Officer, Ashlea-Jayne Mallett (AJM)

Item	Title
1	RC introduced the meeting. AJM was not present in the meeting.
2	No conflicts of interest were declared.
3	<p>Minutes of the previous meeting were approved.</p> <p>SK raised a question of whether the name RAG was proposed by the student group or whether we have imposed this name change on them.</p> <p>ACTION 3.0: SK to follow up with NG for an update on this.</p>
4	The action log was updated with all relevant progress.
5	No society proposal forms were received.
6	<p>The Executive discussed the Creative Arts Society budget. AJ asked for confirmation on the Harvey Nichols Event and PC asked if the society felt able to achieve the activities that they had planned for in the next 3-4 months. COB noted</p> <p>The Executive approved £1900 for Creative Arts Society.</p> <p>The Executive approved £1925 for Aviation & Tourism Society. The Executive agreed that they wouldn't fund a trip to Alton Towers and would want to decrease the cost of funding for some of the social activity and committee meals.</p> <p>The Executive discussed the reforecasting of society budgets.</p> <p>Basketball have identified that they have not hit their fundraising or membership numbers. They have said they are going to fundraise £500 but this is unlikely based on their previous fundraise records. They are continuing to spend funding. The Executive agreed that Basketball would receive any more coaching and they would not be given funding for travel to away games but that the games would not be cancelled.</p>

Burlesque have not raised any money. The biggest concern with this group is that they only have 5 members and it is likely that more students are attending the sessions than have paid membership. The Executive agreed that a development plan should be built with the society to work on their fundraising aims and whether they should pay for a professional coach.

The Executive raised no concerns with Cheer. They are spending to their budget and they have achieved a great level of fundraising.

A concern related to Dance was raised as their membership was critically low and there has been little to no engagement. The Executive agreed to remove competition and event fees, transport and misc. spend from their budget. The Executive agreed to have a development meeting to discuss the coach costs moving forward.

The Executive agreed that we should put some time and resource into supporting the members of the Eco Society.

Football was identified as being in a positive position. They have fundraised via sponsorship to get branding etc. There have been minor tweaks to the budget as they have not fundraised to the level they outlined earlier in the year. The Executive agreed to reduce small amounts within the budget.

Jiu Jitsu were overspent on their budget because of transport. The Executive agreed to reduce the cost of the grading to balance out the budget. It was highlighted that this would need careful management moving forward to ensure the society did not continue to overspend.

The Executive Agreed to cancel all activity for Netball. There has been little engagement and there have been sessions that have been repeatedly cancelled.

Pole had aimed to build their own reserves at the beginning of the year and did not want any funding from the Guild. Pole have not raised the fundraising that they had set out to, but they have raised a significant amount. The Executive agreed that they would not allow the society to buy anymore kit or equipment, however, the Executive would give them £700 as part of their reforecast. The Guild noted that the society has done well this year in terms of building community.

Rugby have not raised any money so far. The University are contributing of £1800. The Guild also contribute funding for the cost of Avery Fields. Rugby have not had a coach all

	<p>year and therefore they have said over £2K. The budget has been edited to account for the cost of their equipment that they have already spent already.</p> <p>The Executive agreed to cancel activity for Volleyball. They have not been spending much money and have not had a coach.</p> <p>Yoga have a significantly lower level of members than they accounted for. They have also not met their fundraising levels. The Executive agreed to cancel activity for Yoga.</p> <p>Zumba have not done any fundraising, but they have achieved over their membership costs. They have people engaging and they have a coach. The recommendation from Exec was that they should increase the cost of their membership to ensure they cover the cost of the coach</p>
7	This agenda item was postponed to the next executive meeting.
8	This agenda item was postponed to the next executive meeting.
9	AJ updated the executive on the AQSE meeting he attended on 3 rd March. AJ noted that a conversation would need to be had between the Guild and senior staff in the University on our input in relation to NSS.