# Executive Meeting 3

## Date: Tuesday 30th August

## Location: Saint Kitchen, St Pauls Square

Members: Leilani-Gabrielle Courtney (President), Tom Hillen (Vice President), Jay Henri (Executive Officer), Shriram Kaneri (Executive Officer), Lisa Cham (Executive Officer)

In Attendance: Nabeela Mowlana (Head of Student Communities), Leilani-Gabrielle Courtney (President), Tom Hillen (Vice President), Jay Henri (Executive Officer), Shriram Kaneri (Executive Officer)

Apologies: Lisa Cham (Executive Officer)

No conflicts of interest declared

Minutes of previous meeting approved

NM gave brief on Freshers Calendar. Exec approved it.

ACTION: NM to speak with JH and SK about individual events for LGBT students and International students.

LC gave brief on Induction Talks. All officers to attend as many talks as possible.

LC gave brief on Cousins project, and that it is currently on pause until Freshers is over.

NM gave brief on Staff Protocol.

NM went through draft Annual Plan. Exec approved it. JH would like a copy once it has been signed off by the board.

AOB: Grad Party is no longer a buffet. An afterparty is now being held at Walkabout. LC to confirm details with Jermaine.

LC highlighted that Freshers Fairs and Officers Breakfast are most important for PTOs to attend.

No further questions raised.

Meeting closed.