### **Application Form - UCB Guild of Students** In this section we’ll gather some basic information about you. None of the information you provide here will be provided to interviewers or scored.

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| **Name** |
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| **Please enter your email address** |
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| **Please enter your contact telephone number** |
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| **What is the job title of the role you are applying for?** |
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| **Please let us know below if there any days or times in the coming 2- 6 weeks where you will not be contactable.** |
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| **We are committed to supporting candidates with a disability or long-term physical or mental health condition. If you require any** [**reasonable adjustments**](https://www.leonardcheshire.org/get-support/working/disabilities-workplace) **in order to complete this application, please tell us about these below.** |
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| **Do you have any convictions or conditional cautions which are currently unspent under the Rehabilitation of Offenders Act 1974? [You do not need to disclose anything that is ‘spent’].** |
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### In this section of this application form, we’ll ask you some questions. We’ll mark your responses so take some time to answer them carefully.

### If you’re unfamiliar with application forms, or want to get some extra support, you can contact Hired at hired@ucb.ac.uk.

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| 1. **Why are you applying for this role?** |
| Please answer using no more than 200 words |
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| 1. **Tell us about a time you’ve felt part of a community. What was your role within this community?** |
| Your example could be from volunteering, paid or unpaid work experience, studying, your role in a friendship group, and/or caring responsibilities.  Please answer using no more than 200 words |
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| 1. **Tell us about a time when you used your initiative to solve a problem. How did you identify the problem and how was it solved?** |
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| We had a flight delay, and we were short-staffed. I delegated the tasks according to the strengths of my colleagues. We were able to finish the task on time and had minimal complaints. |
| 1. **Tell us about a time that you’ve effectively communicated with a team. What was successful about it?** |
| Your example could be from volunteering, paid or unpaid work experience, studying, your role in a friendship group, and/or caring responsibilities.  Please answer using no more than 200 words |
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| 1. **Tell us about a time when you managed competing priorities for your time. Would you do anything differently next time?** |
| Your example could be from volunteering, paid or unpaid work experience, studying, and/or caring responsibilities.  Please answer using no more than 200 words |
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When complete, please return your form to guild.recruitment@ucb.ac.uk by the application deadline.