# Executive Meeting

## Date: 21st October Time: 4pm

## Location: Moss House,

Members: President, Alice Young, Vice-President, Blessing Osasogie, Student, Diversity Officer, Leilani Courtney

In Attendance: Membership Services Manager, Cassie O’Boyle (COB)

Apologies: Guild Director, Sarah Kerton (SK), Communities Officer, Caprice Balu

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| Item | Title |
| 1 | AY introduced the meeting, apologies were received from SK and CB.  |
| 2 | No conflicts of interest were declared.  |
| 3 | The minutes of the previous meeting were approved. **Action:** BO to read the meeting minutes from the second to last meeting.  |
| 4 | All actions were captured in relevant project boards and would be reported on at the next meeting. |
| 5 | There were no society proposals to be approved. COB updated the team on the new process for society approvals and noted that this could be found on the Monday board. The Executive were happy with this adjustment and thought it could help students who are unsure of whether they want to start a society or not.  |
| 6 | COB presented the Access & Participation plan to the Executive. BO provided feedback that she thought the society training opportunity was useful and could be very beneficial. LC noted that separating the Black and Asian student data was a good start in being able to properly understand their individual experiences. **Decision:** The Executive approved with adjustments as discussed and amended in the meeting. BO presented the document of ideas for events and activities that we could put in place as part of the access and participation implementation plan. AY raised a concern around welfare/wellbeing events being difficult for us to run as we are not experts in welfare. BO noted that Janet from Health and Wellbeing has offered her support for Guild activities such as this.  |
| 7 | COB presented the proposed funding mechanisms for students which has come out of the access and participation plan. The Executive provided positive feedback and believed that this could make a real difference to our engagement.**Action:** The Executive approved the access and participation plan.  |
| 8 | AY raised a concern around Tour being promoted now and noted that she was concerned about the culture that tour creates and promotes. **Action:** The Executive would ask SK for her opinion and experience of working in the Guild when there has been a tour.  |
| 9 | AY presented the work she has been doing on RTN and let the group know that she is in the process of getting the working group up and running. **Action:** The Executive approved the logo for alice to use as part of her comms. **Decision:** LC agreed to join the RTN working group.  |
| 10 | COB updated that course rep recruitment was happening, and she would communicate with officers when there were opportunities for doing talks to promote the opportunity.**Action:** COB to provide a briefing to staff on  |
| 11 | The Executive agreed to come back to the cheer mats bid when they had more information from SK regarding the budget.  |
| 12 | AY updated BO and LC what the forums were and noted that LC would be responsible for chairing the Liberation Forum and BO for the Education Forum. **Action:** COB noted that she would be working to ensure the forums happened.  |